

**BOARD OF EDUCATION
RIVERDALE, NEW JERSEY**

October 19, 2011

MINUTES FOR PUBLIC BUSINESS MEETING

Board President, **Mr. Shawn Dougherty**, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on **October 19, 2011**. The meeting was opened at 7:35 p.m. with a flag salute. Mr. Dougherty then took the roll call.

ROLL CALL:

Present: Kelly Norris, Stephen Polizzi, Charles Sheridan, Stephen Revis and Shawn Dougherty

Absent: Richard Osterhoudt and Colleen Tambuscio (Mrs. Tambuscio arrived at 7:45 p.m.)

Also Present: Dr. Betty Ann Wyks, Superintendent and Mr. Gary Grembowiec, Board Secretary/School Business Administrator

Recognition of visitors: There were five (5) members of the public in attendance for the meeting.

Mr. Dougherty, Board President, made the required announcement regarding notification of this meeting to the public.

ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES

Discussion: None

I. ACTION ITEMS – APPROVAL OF THE FOLLOWING ROUTINE MATTERS:

Motion by Mr. Dougherty, seconded by Mr. Revis to approve A

Discussion: None

A. Approval of meeting minutes as follows:

Workshop/Action Meeting	September 7, 2011
Private Executive Meeting	September 7, 2011
Public Business Meeting	September 21, 2011
Private Executive Meeting	September 21, 2011

Yes: 5 No: 0 Abstain: 0

FINANCE

Motion by Mr. Revis, seconded by Mr. Sheridan to approve B

Discussion: None

B. Payroll for the second half of the month of **September, 2011** in the amount \$128,230.73 and the first half month of **October, 2011** in the amount \$128,246.88.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Revis, seconded by Mr. Sheridan to approve C
Discussion: None

C. Approve bills list dated **October 19, 2011** warrants #10881 through #10945 in the amount of \$94,203.01.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Revis, seconded by Mr. Sheridan to approve D
Discussion: None

D. Approval of wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

October: \$ 43,313.24

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Revis, seconded by Mr. Sheridan to approve E
Discussion: None

E. The Board Secretary's and Treasurer's Reports for the month ended September **30, 2011** as per the attached, in the amount of \$1,920,194.68 pursuant to N.J.A.C. 6:20-2.12, the Riverdale Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of **September 30, 2011** no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Revis, seconded by Mr. Sheridan to approve F
Discussion: None

F. Approval of hand check register, dated October 19, 2011, warrants #1129 in the amount of \$116.50.

Yes: 5 No: 0 Abstain: 0

COMMITTEE REPORTS

- Buildings and Grounds** No Report
- Personnel** No Report
- Education** No Report
- Policy** No Report
- Transportation**
- Negotiations** No Report
- Finance**

- **Mr. Revis** stated a meeting is schedule for tonight

Pompton Lakes

- **Mr. Dougherty** commented on the Pompton Lakes test score results with copies for the Superintendent.

QSAC

- **Dr. Wyks** reported on District Performance Review (DPR) protocol that has been established with a meeting scheduled for 12/2/11 at 6:00 p.m.

II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

FINANCE

Motion by Mr. Revis, seconded by Mr. Sheridan to approve F1

Discussion: None

F1. Approve regular business travel of staff members as defined in Board Policy #3440 at a mileage reimbursement per OMB Guidelines, not to exceed \$500.00 per staff member, for the 2011-2012 school year.

Yes: 5 No: 0 Abstain: 0

Mrs. Tambuscio arrived at 7:45 p.m.

POLICY

Motion by Mr. Polizzi, seconded by Mr. Revis to approve L1

Discussion: None

L1. Approval of the following Policies at Second and Final Reading

- **2418.1** Standards-Based Instructional Priorities
- **3351** Healthy Workplace Environment
- **4351** Healthy Workplace Environment

Yes: 5 No: 0 Abstain: 1 (Abstain)

Motion by Mr. Polizzi, seconded by Mr. Revis to approve L1
Discussion: None

L2. Approval of the 2011 *revised* **Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials** (2011 revision) for the 2011-2012 school year.

Yes: 6 No: 0 Abstain: 0

PERSONNEL

P1. Approved 10/5/11

P2. Approved 10/5/11

Motion by Mr. Sheridan, seconded by Ms. Norris to approve P3.
Discussion: None

P3. Approve addition of the following to the 2011-2012 Substitute List:

Name
Veronica McCallum
Samantha Esposito
John O'Connor
Jodie Parker
Rachel Vitz
Kathleen Disbrow
Susan Stringer

Yes: 6 No: 0 Abstain: 0

Motion by Mr. Sheridan, seconded by Ms. Norris to approve P4.
Discussion: None

P4. Approve **Arline Frankel** as a Kindergarten Program Consultant to the district at the rate of \$75/hour, not to exceed 70 hours (as approved by the Superintendent) to be funded under the Educational Jobs Act.

Yes: 6 No: 0 Abstain: 0

Motion by Mr. Sheridan, seconded by Ms. Norris to approve P5.
Discussion: None

P5. Approve the resignation, with regret, of **Alexander Ortiz**, effective October 31, 2011.

Yes: 6 No: 0 Abstain: 0

Motion by Mr. Sheridan, seconded by Ms. Norris to approve P6.

Discussion: None

P6. Approve up to 15 hours of work at the contractual rate for **Stefanie Gosse-Batory** for library transition work.

Yes: 6 No: 0 Abstain: 0

EDUCATION

E1. Approved 10/5/11

Motion by Mrs. Tambuscio, seconded by Mr. Revis to approve E2

Discussion: None

E2. Approve the following out of district placement and corresponding tuition contract for the 2011-2012 school year, at the **revised** tuition rate listed:

Student #	Placement	Tuition
340371	Kinnelon*	\$72,750
	*Including Extended School Year	

Yes: 6 No: 0 Abstain: 0

Motion by Mrs. Tambuscio, seconded by Mr. Revis to approve E3

Discussion: None

E3. Approve the out of district placements and corresponding contracts, pro rated for the attendance period as listed below:

Student #	Placement	Effective	Through	Annual Tuition Rate
0340130	Chancellor Academy Pompton Plains	Sept. 28, 2011	June 22, 2012	\$53,820
290011	REVISED .5 Benway School, Wayne .5 Ho-Ho-Kus, Paterson	Sept. 27, 2011 Sept. 27, 2011	June 25, 2012 June 18, 2012	\$29,331.16 \$ 9,075.00

Yes: 6 No: 0 Abstain: 0

Motion by Mrs. Tambuscio, seconded by Mr. Revis to approve E4
Discussion: None

E4. Approve the 2011-2012 School Nursing Services Plan

Yes: 6 No: 0 Abstain: 0

TRANSPORTATION

Motion by Ms. Norris, seconded by Mr. Polizzi to approve T1
Discussion: None

T1. Approval of the following transportation contract for the 2011-2012 school year with the Educational Services Commission of Morris County as follows:

Type	School	Amount
Non Public	St. Mary's	\$9,707.50
	(*Replaces aid in lieu)	

III. NON-ACTION ITEMS:

A. Letters and Communications **Mr. Shawn Dougherty**

- Mr. Dougherty reported receiving a four page letter from the Governor of New Jersey

B. Superintendent's Report (See attached) **Dr. Betty Ann Wyks**

Enrollment as of October 14, 2011

PreK-8: **342**
HS: **100**
Option III: **-0-**
Academy: **2**
Vo-Tech: **19**
Out of District: **9**

C. Business Administrator's Report **Mr. Gary Grembowiec**

- Mr. Grembowiec commented on the status of the following reports:
 - a. Food Safety Inspection Report
 - b. SNEARS Child Nutrition Verification Report
 - c. DRTRS

- d. Application School State Aid (ASSA)
- e. Comprehensive Maintenance Plan (CMP)
- f. Evacuation Safety Drills

D. Information and Questions from Board Members

E. Oral Communication

IV. FUTURE MEETINGS AND IMPORTANT DATES:

November 2, 2011	Workshop/Action Meeting	7:30 p.m.
November 16, 2011	Public Business Meeting	7:30 p.m.
December 7, 2011	Workshop/Action Meeting	7:30 p.m.
December 14, 2011	Public Business Meeting	7:30 p.m.

V. EXECUTIVE SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal and personnel.
2. The matter discussed will be made public when confidentiality is no longer required.

VI. ADJOURNMENT

Motion by Mr. Dougherty, seconded by Mr. Revis to approve adjournment from the Public Business Meeting at 8:00 p.m. into executive session.

The Board reconvened at 8:10 p.m. to Public Session.

Motion by Mr. Dougherty seconded by Mr. Sheridan to approve adjournment from the Public Business Meeting at 8:10 p.m.

Respectfully Submitted,

Gary J. Grembowiec
Business Administrator/Board Secretary