

**BOARD OF EDUCATION  
RIVERDALE, NEW JERSEY**

**June 1, 2011**

**MINUTES FOR WORKSHOP/ACTION MEETING**

Board Vice President, **Mr. Stephen Revis**, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on **June 1, 2011**. The meeting was opened at 7:35 p.m. with a flag salute. Mr. Revis then took the roll call.

**ROLL CALL:**

Present: Kelly Norris, Richard Osterhoudt, Stephen Polizzi, Charles Sheridan, Colleen Tambuscio and Stephen Revis

Absent: Shawn Dougherty

Also Present: Dr. Betty Ann Wyks, Superintendent and Mr. Gary Grembowiec, Board Secretary/School Business Administrator

Recognition of visitors: There were two (2) members of the public in attendance for the meeting.

**Mr. Revis, Board Vice President, made the required announcement regarding notification of this meeting to the public.**

**ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES**

**Discussion: None**

**I. ACTION ITEMS – APPROVAL OF THE FOLLOWING ROUTINE MATTERS:**

**Mr. Revis introduced A – which will be voted on during the public meeting held on June 15, 2011:**

**A.** Approval of meeting minutes as follows:

Reorganization Meeting	May 4, 2011
Private Executive Meeting	May 4, 2011
Public Business Meeting	May 9, 2011
Private Executive Meeting	May 9, 2011

**FINANCE**

**Mr. Revis introduced B – E which will be voted on during the public meeting held on June 15, 2011.**

**B.** Payroll for the second half of the month of **May, 2011** in the amount \$\_\_\_\_\_ and the first half month of **June, 2011** in the amount \$\_\_\_\_\_.

**C.** Approve bills list dated **June 15, 2011**, warrants #10620 through #\_\_\_\_\_ in the amount of \$\_\_\_\_\_.

- D. Approval of wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

**June: \$**

- E. The Board Secretary's and Treasurer's Reports for the month ended **May 31, 2011** as per the attached, in the amount of \$\_\_\_\_\_ pursuant to N.J.A.C. 6:20-2.12, the Riverdale Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of **May 31, 2011** no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## COMMITTEE REPORTS

**Buildings and Grounds**                      **No Report**

**Personnel**                                      **No Report**

**Education**

- **Mrs. Tambuscio reported on the discussion about using connected math in Gr. 6**

**Policy**    **No Report**

**Transportation**                              **No Report**

**Negotiations**                                **No Report**

**Finance**

- **Mr. Revis commented on the meeting of June 1<sup>st</sup> discussing capital expenditures**

**QSAC**

- **Dr. Wyks reported on her meeting with the Commissioner of Education and the changes to the process of monitoring. Existing protocols have been modified and high performing districts are expected to be monitored every seven years instead of the current cycle.**

## II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

### FINANCE

**Mr. Revis introduced F1 which will be voted on during the public meeting held on June 15, 2011.**

- F1.      Approval of line item transfers for May, 2011 as follows:

**POLICY**

**Mr. Polizzi introduced L1 which will be voted on during the public meeting held on June 15, 2011.**

**L1. RESOLVED** that Lauren A. Calandriello (hereinafter referred to as “Calandriello”) be granted a period of maternity-disability leave pursuant to Article III.B.2 of the current collective negotiations agreement between the Riverdale Board of Education and the Riverdale Education Association (hereinafter referred to as the “Agreement”), from September 1, 2011 through October 2, 2011, with medical benefits and pay subject to her use of seventeen (17) of her available sick days; and

**BE IT FURTHER RESOLVED** that Calandriello be granted a leave of absence for childrearing purposes pursuant to Article III.B.3 of the Agreement, from October 3, 2011 through August 31, 2012, without pay and without medical benefits; and

**BE IT FURTHER RESOLVED** that Calandriello shall return to work on September 1, 2012, or on an earlier return date subject to advance notice to the District administration and all applicable provisions of the Agreement, whereupon the above leave dates may be administratively adjusted as appropriate.

**ROLL CALL VOTE**

AYES:

NAYS:

ABSTENTIONS:

**Motion by Mr. Polizzi, seconded by Ms. Norris to approve L2**

**Discussion: None**

**L2. Approve the job description for **Eighth Grade Advisor** at first reading.**

**Yes: 6      No: 0      Abstain: 0**

**PERSONNEL**

**Motion by Mr. Sheridan, seconded by Mrs. Tambuscio to approve P1.**

**Discussion: None**

**P1. Approve revisions to Resolution **P4**, approved on May 9, 2011 for the 2011-2012 school year, reflecting movement due to recent contract ratification, as follows:**

NAME	POSITION	Revised Step From	Revised Step To	Amounts From	Amounts To
Tom Schneider	Girls Softball	8	9	\$1,705 + 853	\$1,705 + 853
Tom Schneider	Girls Basketball	8	9	\$1,705 + 853	\$1,705 + 853
Kristen Caufield	Spring Play	2	3	\$1,592	<b>\$1,705</b>
NJHS	Kathryn Krause	2	3	\$1,592	<b>\$1,705</b>
Band	Michele Szwed	2	3	\$1,705	\$1,705
Chorus	Michele Szwed	2	3	\$1,705	\$1,705

Yes: 6    No: 0    Abstain: 0

Mr. Sheridan introduced P2 which will be voted on during the Public Business Meeting held on June 15, 2011.

P2. Appointment of the following personnel, as coaches and advisors, for extra-curricular activities for the 2011-2012 school year at the listed stipends:

NAME	POSITION	STEP	STIPEND
Kim Arcidiacono	Student Council Co-Advisor	3	\$909.50 (1,819 X .5)
Eileen Conn	Student Council Co-Advisor	1	\$796.00 (1,592 X .5)
Kristen Fagan	Spring Play	3	\$1,705.00

Motion by Mr. Sheridan, seconded by Mrs. Tambuscio to approve P3.  
 Discussion: None

P3. Approve as Extended School Year substitutes, not to exceed three (3) hours/day for the period July 5, 2011 - August 5, 2011 as follows:

NAME/POSITION	Rate of Pay	Position
Janice Juvrud	\$40/ESY Session	Substitute Teacher/Aide
Gloria Ziegler	\$40/ESY Session	Substitute Teacher/Aide
William Felegi	\$40/ESY Session	Substitute Teacher/Aide

Yes: 6    No: 0    Abstain: 0

Mr. Sheridan introduced P4 – P7 which will be voted on during the Public Business Meeting held on June 15, 2011.

P4. Approve addition of the following to the 2011-2012 Substitute List pending receipt of favorable criminal history review:

Name
Sandra Hoff

- P5.** Approve the carry over of up to ten (10) vacation days from 2010-2011 for the Superintendent of School, in accordance with employment contract.
- P6.** Approve the carry over of up to five (5) vacation days from 2010-2011 for the Principal, in accordance with employment contract.
- P7.** Approve the carry over of up to five (5) vacation days from 2010-2011 for the Business Administrator/Board Secretary, in accordance with employment contract.

**Motion by Mr. Sheridan, seconded by Mr. Tambuscio to approve P8.**  
**Discussion: None**

- P8.** Approve appointment of **Juan Cazorla** to the non-tenured stipend position of School Van Driver, Level 1, effective May 25, 2011 at a stipend of \$2,000 annually, pro rated for the period May 25, 2011 through June 23, 2011.

**Yes: 6      No: 0      Abstain: 0**

**Mr. Sheridan introduced P9 – P10 which will be voted on during the Public Business Meeting held on June 15, 2011.**

- P9.** Approve appointment of **Juan Cazorla** to the non-tenured stipend position of School Van Driver, Level 1, for the 2011-2012 school year (September 1, 2011 through June 30, 2012), at a stipend of \$2,000 annually.
- P10.** Approve course reimbursement in accordance with the terms and conditions of the negotiated agreement for successful completion, pending receipt of proof of payment, as follows:

<b>NAME</b>	<b>Course</b>	<b>SCHOOL</b>	<b>CREDITS</b>	<b>REIMBURSEMENT AMOUNT</b>
<b>Courtney Quackenbush</b>	Remediation of Reading Problems Practicum	WPU	3	Not to exceed \$1,440.00

**EDUCATION**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E1**  
**Discussion: None**

- E1.** Approve the adoption of **Connected Math 2**, copyright 2009 as the approved textbook for Grade 6, effective September, 2011.

**Yes: 6      No: 0      Abstain: 0**

**Mrs. Tambuscio introduced E2 which will be voted on during the Public Business meeting held on June 15, 2011.**

**E2.** Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant’s duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
10/5/11	Dr. Betty Ann Wyks	Understanding Autism: What Public School Admin. Needs to Know	Paramus	N/A	N/A
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

**Yes:            No:            Abstain:**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E3  
 Discussion: None**

**E3.** Approve an occupational therapy evaluation by **Christina Kozlowski**, for Student #340473, at the rate of \$150.

**Yes: 6      No: 0      Abstain: 0**

**Mrs. Tambuscio introduced E4 which will be voted on during the Public Business meeting held on June 15, 2011.**

**E4.** Approve the disposal of obsolete Testing Materials as follows:

Testing Materials	Copyright	Publisher
Wiatt II	2002	The Psychological Corp.
Key Math 2	1988	AGS American Guidance Svc.

**III. NON-ACTION ITEMS:**

A. Letters and Communications

**Mr. Shawn Dougherty**

B. Superintendent’s Report (See attached)

**Dr. Betty Ann Wyks**

Enrollment as of May 27, 2011:

PreK-8:	<b>321</b>
HS:	<b>97</b>
Option III:	<b>-0-</b>
Academy:	<b>1</b>
Vo-Tech:	<b>19</b>
Out of District:	<b>9</b>

C. Business Administrator's Report

- **Mr. Gary Grembowiec reported on obtaining quotes for capital projects, Extraordinary Aid 2011 payment anticipated in August.**

D. Information and Questions from Board Members

E. Oral Communication - **None**

**IV. FUTURE MEETINGS AND IMPORTANT DATES:**

<b>June 15, 2011</b>	<b>Public Business Meeting</b>	<b>7:30 p.m.</b>
<b>July 20, 2011</b>	<b>Public Business Meeting</b>	<b>7:30 p.m.</b>
<b>August 24, 2011</b>	<b>Public Business Meeting</b>	<b>7:30 p.m.</b>

**V. EXECUTIVE SESSION:**

**WHEREAS**, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

**WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal and personnel.
2. The matter discussed will be made public when confidentiality is no longer required.

**VI. ADJOURNMENT**

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve adjournment from the Workshop/Action Meeting at 8:05 p.m. into executive session. Mr. Revis noted that action may be taken upon the return to Public Session.**

**The Board reconvened at 8:30 p.m. to Public Session.**

**Motion by Mr. Sheridan, seconded by Mrs. Tambuscio to approve P11.**

**Discussion: None**

**ADDENDUM**

**P11.** Approve the appointment of **Raney Mennonna** as an 11-month confidential school secretary, effective July 1, 2011 through June 30, 2012, at an annual salary of \$34,000, pending receipt of a favorable criminal history review.

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve adjournment from the Workshop/Action Meeting at 8:35 p.m.**

Respectfully Submitted,

Gary J. Grembowiec  
***Business Administrator/Board Secretary***