

**BOARD OF EDUCATION  
RIVERDALE, NEW JERSEY**

**September 21, 2011**

**MINUTES FOR PUBLIC BUSINESS MEETING**

Board President, **Mr. Shawn Dougherty**, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on **September 21, 2011**. The meeting was opened at 7:35 p.m. with a flag salute. Mr. Dougherty then took the roll call.

**ROLL CALL:**

Present: Kelly Norris, Richard Osterhoudt, Stephen Polizzi, Charles Sheridan, Colleen Tambuscio, Stephen Revis and Shawn Dougherty

Absent: None

Also Present: Dr. Betty Ann Wyks, Superintendent and Mr. Gary Grembowiec, Board Secretary/School Business Administrator

Recognition of visitors: There were seven (7) members of the public in attendance for the meeting.

**Mr. Dougherty, Board President, made the required announcement regarding notification of this meeting to the public.**

**VIOLENCE AND VANDALISM PUBLIC HEARING**

- Dr. Wyks advised that there was 1 incident reported for 2010-2011 and commented on the past history within the district. Dr. Wyks reported that the school district fares well when compared to other like districts within the State.

**ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES**

**Discussion: None**

**I. ACTION ITEMS – APPROVAL OF THE FOLLOWING ROUTINE MATTERS:**

**Motion by Mr. Dougherty, seconded by Mr. Revis to approve A**

**Discussion: None**

**A. Approval of meeting minutes as follows:**

Public Business Meeting	August 24, 2011
Private Executive Meeting	August 24, 2011

**Yes: 7      No: 0      Abstain: 0**

**FINANCE**

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve B**

**Discussion: None**

- B. Payroll for the second half of the month of **August, 2011** in the amount \$30,223.30 and the first half month of **September, 2011** in the amount \$125,718.44.

**Yes: 7      No: 0      Abstain: 0**

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve C**

**Discussion: None**

- C. Approve bills list dated **September 21, 2011** warrants #10802 through #10880 in the amount of \$128,508.63.

**Yes: 7      No: 0      Abstain: 0**

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve D**

**Discussion: None**

- D. Approval of wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

**September:      \$43,313.24**

**Yes: 7      No: 0      Abstain: 0**

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve E**

**Discussion: None**

- E. The Board Secretary's and Treasurer's Reports for the month ended **August 31, 2011** as per the attached, in the amount of \$1,659,420.85 pursuant to N.J.A.C. 6:20-2.12, the Riverdale Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of **August 31, 2011** no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.12, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Yes: 7      No: 0      Abstain: 0**

**Motion by Mr. Revis, seconded by Mr. Sheridan to approve F**

**Discussion: None**

- F. Approval of hand check register dated **September 21, 2011** warrant #1128 in the amount of \$250.

**Yes: 7      No: 0      Abstain: 0**

## COMMITTEE REPORTS

<b>Buildings and Grounds</b>	No Report
<b>Personnel</b>	No Report
<b>Education</b>	No Report
<b>Policy</b>	No Report
<b>Transportation</b>	No Report
<b>Negotiations</b>	No Report
<b>Finance</b>	No Report

### **Pompton Lakes**

- Mr. Dougherty reported Back to School Night (PLHS) is tomorrow.

### **QSAC**

- Dr. Wyks commented on the reporting procedures and submission of self assessments in the DPR's.

## II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

### POLICY

**Motion by Mr. Polizzi, seconded by Mr. Revis to approve L1**

**Discussion: None**

#### **L1. Approval of the following Policies/Regulations at First and Final Reading:**

- **3321** Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members (Reg.)
- **6150** Tuition Income (Policy)
- **4250** Working Periods (Policy)
- **6820** Financial Reports (Policy)
- **9541** Student Teacher/Interns (Policy)

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mr. Polizzi, seconded by Mr. Revis to approve L2**

**Discussion: None**

#### **L2. Approval of the following Policies at Second and Final Reading:**

- **6311** Contract for Goods or Services Funded by Federal Grants
- **8468** Crisis Response

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mr. Polizzi, seconded by Mr. Revis to approve L3**

**Discussion: None**

**L3. Approval of the following Policies at First Reading**

- o **2428.1** Standards-Based Instructional Priorities
- o **3351** Healthy Workplace Environment
- o **4351** Healthy Workplace Environment

**Yes: 7 No: 0 Abstain: 0**

**L4. APPROVED 9/7/11**

**PERSONNEL**

**PULLED**

**P1.** Approve award of a .5 Media Specialist contract to \_\_\_\_\_ at a salary of \$\_\_\_\_\_ (\$\_\_\_\_\_ pro rated BA/Step \_\_), without benefits, effective \_\_\_\_\_ through June 30, 2012, **on an emergent basis**, pending receipt of a favorable criminal history review and appropriate certification.

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mr. Sheridan, seconded by Mrs. Tambuscio to approve P2**

**Discussion: None**

**P2.** Approve the award of a contract to **Renee Mitrano** as a non-certified, non-tenured part-time aide, without benefits, from on or about September 28, 2011 through June 21, 2012, at a rate of \$12.60 per hour for time actually worked, not to exceed 25 hours per week, **on an emergent basis**, pending receipt of a favorable criminal history review.

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mr. Sheridan, seconded by Mrs. Tambuscio to approve P3**

**Discussion: None**

**P3.** Approve **Lauren Calandriello** to conduct speech evaluations, effective September 22, 2011 through June 30, 2012 as designated by the Supervisor of the Child Study Team, at the contractual rate.

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mr. Sheridan, seconded by Mrs. Tambuscio to approve P4**

**Discussion: None**

- P4.** Approve appointments of the following chaperones for the 6<sup>th</sup> Grade trip to **Camp Bernie** on October 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>, at the contractual rate of \$199. per night:

NAME
<b>Steve Pricone</b>
<b>Karen Rapone</b>
<b>Kim Arcidiacono</b>

**Yes: 7      No: 0      Abstain: 0**

### **EDUCATION**

#### **E1. APPROVED 9/7/11**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E2.**

**Discussion: None**

- E2.** Approval of the estimated tuition cost for Riverdale students attending **Morris County Vo-Tech/Academy** for the 2011-2012 school year, calculated at the estimated per pupil cost of \$9,116 multiplied by the estimated enrollment of 20, for a total of \$182,320 with the actual enrollment adjustments to be reflected on monthly invoices.

**Yes: 7      No: 0      Abstain: 0**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E3.**

**Discussion: None**

- E3.** Approve the designation of the first week in October as "**Week of Respect**", in accordance with Harassment, Intimidation and Bullying regulations.

**Yes: 7      No: 0      Abstain: 0**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E4.**

**Discussion: None**

- E4.** Approve acceptance of **EVRS Summary Report** for the 2010-2011 school year, as presented by Dr. Betty Ann Wyks, Superintendent.

**Yes: 7      No: 0      Abstain: 0**

#### **E5. Approved 9/7/11**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E6.**

**Discussion: None**

**E6.** Approve the submission and acceptance of **NCLB** (No Child Left Behind) entitlement grant funds for the 2011-2012 school year as follows:

Grant Fund	Amount
Title I Part A	\$19,138
Title II Part A	\$5,472
Title III	\$1,010
<b>Total</b>	<b>\$25,620</b>

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E7.**

**Discussion: None**

**E7.** Approve the submission and acceptance of **IDEA** grant funds for the 2011-2012 school year as follows:

Grant Fund	Amount
IDEA Basic	\$80,983
Preschool	\$ 3,317

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E8.**

**Discussion: None**

**E8.** Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant’s duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
12/2/11	Linda Maher	31 <sup>st</sup> Bilingual Conference	William Paterson U.	135.	N/A
10/2-10/4/11	Wendy Bowes	AENJ Conference	New Brunswick	\$110.	
<b>*PLUS MILEAGE AND TOLLS IF APPLICABLE</b>					

**Yes: 7 No: 0 Abstain: 0**

**Motion by Mrs. Tambuscio, seconded by Ms. Norris to approve E9.  
Discussion: None**

**E9.** Approval of School Level Objectives for the 2011-2012 school year as follows:

**GOAL #1.** During the 2011 – 2012 school year, there will be an increase in opportunities for students and parents to access information on the district website related, but not limited to grading, assignments, skills practice, and other classroom activities/initiatives.

**GOAL #2.** By June 2012, there will be an increase of at least 10% in the total number of students in grades 6-8 who will score in the proficient (200 to 249) or the advanced proficient range (250 or higher) on the Math section of the NJ ASK.

**GOAL #3.** By June 2012, a minimum of 80% of the students in grades 3-5 will demonstrate proficiency in the area of Language Arts, as measured by the NJ ASK.

**Yes: 7      No: 0      Abstain: 0**

**TRANSPORTATION**

**T1.      APPROVED 9/7/11**

**T2.      APPROVED 9/7/11**

**III. NON-ACTION ITEMS:**

A. Letters and Communications      (None)      **Mr. Shawn Dougherty**

B. Superintendent’s Report (See attached)      **Dr. Betty Ann Wyks**

Enrollment as of September 16, 2011

PreK-8:	<b>342</b>
HS:	<b>100</b>
Option III:	<b>-0-</b>
Academy:	<b>1</b>
Vo-Tech:	<b>20</b>
Out of District:	<b>9</b>

C. Business Administrator’s Report      **Mr. Gary Grembowiec**

- Mr. Grembowiec reported on the receipt of the 2011 Extraordinary Aid in the amount of \$98,290.

D. Information and Questions from Board Members

E. Oral Communication

- Mrs. Graf commented and expressed concerns about enrollment and long term residency commitment.
- Dr. Wyks commented on the policy and class sizes, short term students, verification of residency for each new enrolled student and the possible need of another demographic study.

**IV. FUTURE MEETINGS AND IMPORTANT DATES:**

<b>October 5, 2011</b>	<b>Workshop/Action Meeting</b>	<b>7:30 p.m.</b>
<b>October 19, 2011</b>	<b>Public Business Meeting</b>	<b>7:30 p.m.</b>
<b>November 2, 2011</b>	<b>Workshop/Action Meeting</b>	<b>7:30 p.m.</b>
<b>November 16, 2011</b>	<b>Public Business Meeting</b>	<b>7:30 p.m.</b>

**V. EXECUTIVE SESSION:**

**WHEREAS**, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

**WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal and personnel.
2. The matter discussed will be made public when confidentiality is no longer required.

**VI. ADJOURNMENT**

**Motion by Mr. Dougherty, seconded by Mr. Revis to approve adjournment from the Public Business Meeting at 8:10 p.m. into executive session.**

**The Board reconvened at 9:10 p.m. to Public Session.**

**Motion by Mr. Dougherty seconded by Mr. Revis to approve adjournment from the Public Business Meeting at 9:10 p.m.**

Respectfully Submitted,

Gary J. Grembowiec  
***Business Administrator/Board Secretary***