

RIVERDALE BOARD OF EDUCATION  
RIVERDALE, NEW JERSEY

**November 20, 2019**  
7:00 p.m.

**AGENDA FOR PUBLIC BUSINESS MEETING**

FORMAL ACTION MAY BE TAKEN AT THIS MEETING

**I. Call meeting to order/Flag Salute**

**II. Presiding Officer’s announcement regarding notification of this meeting to the public.**

The Notification requirements of the “Open Public Meetings Act” of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 09, 2019) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

**III. Roll Call**

**IV. Presentation -**

- A. Audit Presentation - Mr. Andrew Parente, Lerch, Vinci & Higgins, LLP will present the results for the 2018-2019 school year.
- B. Science Lab Renovation/Maker Space Presentation - Alexis Goldman Solutions Architecture

**V. Recognition of visitors.**

**VI. Oral Communication on Agenda Items only. (Thirty Minutes)**

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: “Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public.”

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the “Oral Communication” portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

**VII. Approval of Minutes**

- A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Public Business Meeting	October 16, 2019
Executive Meeting	October 16, 2019

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu	Kathleen Miceli	Jill Morano	Keith Hamilton
Marybeth Miller	Jessica Rentas	Kelly Norris	

## VIII. Committees

### A. FINANCE

#### 1. Committee Report - Marybeth Miller

#### 2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** item, a-f

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu	Kathleen Miceli	Jill Morano	Keith Hamilton
Marybeth Miller	Jessica Rentas	Kelly Norris	

#### a. Approval of the payment of the following bills and claims:

Payroll for the period ending October 31, 2019	\$158,330.68
Payroll for the period ending November 15, 2019	\$156,934.28
Bills List dated November 20, 2019, Warrant #17605 through 17689 and 137 & 138	\$406,533.20
Health/Prescription plan premiums (SEHBP) for October 2019	\$775,68.34

#### b. Approval of the attached line item transfers for September 2019.

#### c. Approval of the Board Secretary's and Treasurer's Reports for the month ending September 30, 2019. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C. 6A-16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

#### d. It is recommended by the Interim Superintendent and the Business Administrator that the Board of Education accept the 2018-2019 Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report (AMR) as summarized in the Audit Synopsis presented by Lerch, Vinci, & Higgins, L.L.P. (district auditors) and submitted by the Business Office and the district auditors.

It is further resolved that the Board approves the 2018-2019 Corrective Action Plan (CAP) prepared by the Business Administrator in response to the two recommendations in the 2018-2019 CAFR and AMR.

- e. Approval of Lakeland Bank, Pompton Plains, New Jersey as the official depository for the accounts listed below for 2019. The signatures of the employees listed be approved for all checks, drafts, notes, or orders drawn against the indicated accounts.

Authorization of Accounts and Signatories		
1:1 Chromebook #621410172	3 signatures	President or Vice President Board Secretary Treasurer of School Monies

- f. WHEREAS, the required maintenance activities as listed in the attached document for the school facility of Riverdale Public School are consistent with these requirements, and  
WHEREAS, all past and planned activities are reasonable to keep the School facility open and safe for use or in their original condition and to keep their system warranties valid,  
NOW THEREFORE BE IT RESOLVED, that the Riverdale Board of Education hereby authorizes the School Business Administrator to submit the attached Three Year Comprehensive Maintenance Plan 2018-2021 and Form M-1 Annual Maintenance Budget Worksheet, per N.J.A.C. 6A:26A, for Riverdale Public School in compliance with the Department of Education requirements.

**Addendums**

**B. PERSONNEL**

- 1. Committee Report (Policy and Personnel) - Kathleen Miceli

- 2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a-j

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu	Kathleen Miceli	Jill Morano	Keith Hamilton
Marybeth Miller	Jessica Rentas	Kelly Norris	

- a. Approve the contract for the following non-certified, non-tenured, part-time employee, without benefits, effective on or about November 25, 2019, through June 30, 2020.

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Jillian Iparraguirre	Aide	\$14.00	16hrs 15min.

- b. Approve Roxanne Lewis as a Library Volunteer for the 2019-2020 school year, pending receipt of a favorable criminal history review.

- c. Award contracts to the following 12-month non-certified personnel effective July 1, 2019, through June 30, 2020\*:

<b>Name</b>	<b>Job Description</b>	<b>Tenure</b>	<b>Salary</b>
Toma Dedio	Adm. Assistant to the SBA	Yes	\$57,340
Lynn Hutman	Adm. Assistant to the Supt.	No	\$53,040
Erica Videc	School Secretary	No	\$41,820
Juan Cazorla	Custodian	No	\$43,021

\* Subject to change upon ratification of the successor agreement

- d. Award contracts to the following non-certified, non-tenured, part-time employees, without benefits, effective September 1, 2019, through June 30, 2020, per the approved calendars\*:

<b>Name</b>	<b>Job Description</b>	<b>2019-2020</b>
Nadine Bailey	Aide	\$13.26
Ellen Chesney	Aide	\$15.45
Diane Dunn	Aide	\$21.32
Ivette Fox	Aide	\$13.26
Wendy Hanna	Aide	\$13.87
Judith Lombard	Aide	\$14.18
Kristen Manzella	Aide	\$13.57
Diane O'Brien	Aide	\$16.12
Daniel Pollard	Aide	\$14.28
Cari Ann Synol	Aide	\$16.83
Bryan Szabo	Aide	\$13.57
Frances Turek	Aide	\$15.15
Carmela Baram	CST Secretary/ Administrative Clerk	\$17.34

\* Subject to change upon ratification of the successor agreement

- e. Award contracts to the following non-certified, non-tenured, part-time employees, without benefits, effective July 1, 2019, through June 30, 2020, per the approved calendars\*:

<b>Name</b>	<b>Job Description</b>	<b>2019-2020</b>
Peter Jennings	Custodian	\$15.82
Zachary Majdanski	Custodian	\$13.57
Todd Brunner	Custodian	\$15.30

\* Subject to change upon ratification of the successor agreement

- f. Approve the addition of the following to the 2019-2020 Substitute List, pending receipt of a favorable criminal history review:

Name	Job Description
Jillian Iparraguirre	Substitute
Tatyana Tadenev	Substitute

- g. Rescind the following certified non-tenured professional teaching staff a contract for the 2019-2020 school year effective November 27, 2019, as follows\*:

Name	Step	Salary
Carmela Baram	BAST1(Prorated).67 hours a day	Not to Exceed \$4,323.00 (includes retro 9/5 to 10/4)

- h. Award a contract to the following 12-month non-certified personnel effective July 1, 2019, through June 30, 2020:

Name	Job Description	Tenure	Salary
Daniel DeNude	Head Custodian/Facilities Manager	No	\$53,426

- i. Rescind the contract to the following 12-month non-certified personnel effective July 1, 2019, through June 30, 2020:

Name	Job Description	Tenure	Salary
Daniel DeNude	Facilities Manager	No	\$46,924

## Addendums

- j. BE IT RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the revised Employment Agreement by and between the Board and Paul Kobliska.

\* Subject to change upon ratification of the successor agreement

## C. POLICY

- Agenda reading- Ann Marie Nadiroglu
  - Review and discussion of Policy and Regulation Alerts from Strauss Esmay August 2019.

- Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** items, a

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			

Ann Marie Nadiroglu	Kathleen Miceli	Jill Morano	Keith Hamilton
Marybeth Miller	Jessica Rentas	Kelly Norris	

- a. Approval of the second reading of the following new and revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
1642	1642	Earned Sick Leave (New)
3159		Teaching Staff Member/School District Reporting Responsibilities
6112	6112	Reimbursement of Federal and Other Grant Expenditures
7440	7440	School District Security
8600	8600	Student Transportation
9210		Parent Organizations

**Addendums**

**D. TECHNOLOGY/FACILITIES/TRANSPORTATION**

1. Committee Report - Keith Hamilton.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **T/F/T** items, a-d

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu	Kathleen Miceli	Jill Morano	Keith Hamilton
Marybeth Miller	Jessica Rentas	Kelly Norris	

- a. Be it resolved that the Board of Education of the Riverdale School District in the county of Morris, hereby approves the submission of the following “Other Capital Project” to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Riverdale School	Science Lab Renovations	27-4440-050-20-1000

**Addendums**

- b. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the revised Out of District transportation cost for the 2019-2020 Extended School Year program for a special needs students as follows:

Student	Location	Provider *	Cost	Dates
7559531937	Phoenix Center	NRESC**	\$1,920.25	7/1-7/31/19

NRESC = Northern Region Educational Services Commission (incl 4% Admin. Fee)

\*\*Includes the cost of a shared aide

- c. Approval of the transportation cost for 9/1/2019 to 6/30/20 with the Educational Services Commission of Morris County for fifteen (15) students attending Morris County Vocational/Technical School and Academies for a total cost of \$75,868. (incl 4% Admin Fee)

- d. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the Out of District transportation costs for the 2019-2020 School Year for special needs students as follows:

Student	Location	Provider	Cost	Dates
340155	Calais School	NRESC	\$19,791.76	9/1/19-6/30/20
340355	New Beginnings	ESCMC**	\$11,601.00	9/1/19-6/30/20
350003	Spectrum 360 Upper School	SCRC**	\$63,461.00	9/1/19-6/30/20
7559531937	Phoenix Center	NRESC**	\$16,459.25	9/1/19-6/30/20
330004	Chancellor Academy	ESCMC	\$12,767.00	9/1/19-6/30/20
12528085	Calais School	ESCMC	\$11,794.00	9/1/19-6/30/20
4347817250	Barnstable Academy	ESCMC	17,275.00	9/1/19-6/30/20

ESCMC = Educational Services Commission of Morris County (incl 4% Admin. Fee)

NRESC = Northern Region Educational Services Commission (incl 4% Admin. Fee)

SCRC = Sussex County Regional Cooperative (incl 4% Admin Fee)

\*\*Includes the cost of a shared aide

**E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE**

1. Committee Report - Jessica Rentas

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-g

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu	Kathleen Miceli	Jill Morano	Keith Hamilton
Marybeth Miller	Jessica Rentas	Kelly Norris	

- a. Approval of the boys and girls 2019-2020 basketball schedules, as attached, inclusive of any tournaments the teams will participate in.
- b. Approval of the Nursing Services Plan for the 2018-2019 School Year.
- c. Approve the field trip for Mr. Klein and two paraprofessionals to take the MD class to Target on November 21, 2019, and December 19, 2019. (Departing 9 am returning 11:25)
- d. Approve the field trip for Mr. Klein and two paraprofessionals to take the MD class to Target and Wendy's on December 5, 2019. (Departing 9 am returning 11:25)
- e. Approve the field trip for Mrs. Small and Mrs. DiLorenzo to take 3 students to Walmart on November 25, 2019. (Departing 9 am returning 11:25)
- f. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	Hotel
11/15/19	Eric Klein	Getting Started With Math Workshop	Ramapo College	\$0	Yes	No
11/25/19	Kathy Paldino	Empathy & Equity: Creating Equitable Classrooms	Ramapo College	\$0	Yes	No
11/25/19	Eileen DeFilippis	Empathy & Equity: Creating Equitable Classrooms	Ramapo College	\$0	Yes	No
12/9/19	Tiffany Herbert	Making the Most of Independent Reading	Ramapo College	\$0	Yes	No
12/9/19	Bridget Shoblock	SEL Through Mindful Practices	Ramapo College	\$0	Yes	No
12/9/19	Stacy DiLorenzo	HIB Law Update	Ramapo College	\$0	No	No
12/9/19	Charles Vulcano	HIB Law Update	Ramapo College	\$0	No	No
1/15/20	Charles Vulcano	SEL & Conflict Resolution	Ramapo College	\$0	No	No
1/15/20	Bridget Brewer	SEL & Conflict	Ramapo College	\$0	Yes	No
1/15/20	Leanne Pittelkow	Addressing Behavior Challenges	Ramapo College	\$0	Yes	No
1/15/20	Lindsay Bura	Addressing Behavior Challenges	Ramapo College	\$0	Yes	No
1/16/20	Michele Miller	Writing our Way to Rich Teaching	Ramapo College	\$0	Yes	No
1/16/20	Linda Maher	Writing our Way to Rich Teaching	Ramapo College	\$0	Yes	No
1/28/20	Andrea Swanson	Building iSteam Experiences	Ramapo College	\$0	Yes	No
1/28/20	Lori DelGiudice	Building iSteam Experiences	Ramapo College	\$0	Yes	No
1/08/2020	Eileen DeFilippis	101 Most Powerful Strategies	West Orange, NJ	\$279	Yes	No



12/10/20	Paul Kobliska	School and Campus Preparedness	Dover, NJ	\$0	No	No
1/30/20-1/31/20	Paul Kobliska	NJASA	Atlantic City, NJ	\$475	No	\$97 Lodging
3/13/20	Paul Kobliska	NJAMLE Annual Conf.	Union, NJ	\$139.00	No	No
1/30/20-1/31/20	Jayson Gutierrez	NJASA	Atlantic City, NJ	\$475	No	\$97 Lodging
1/11/20-1/12/20(SD)	Kathleen Paldino	STANJ	Montclair State University	\$500	Yes	No
1/14/20	Stephanie Gosse-Batory	ISteam 2020 Conference	Ramapo College	\$99	Yes	No

\*PLUS MILEAGE, TOLLS AND PER DIEM IF APPLICABLE

## Addendums

- g. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	Hotel
1/14/20-1/15/20	Diane Tomkins	NJECC Annual Conference	Montclair State University	\$220.00	Yes	No

\*PLUS MILEAGE, TOLLS AND PER DIEM IF APPLICABLE

## F. COMMUNITY RELATIONS

1. Committee Report - Jill Morano

## G. NEGOTIATIONS

1. Committee Report - Kelly Norris

## H. POMPTON LAKES LIAISON

1. Committee Report - Kelly Norris

## A. Letters and Communications - Kelly Norris

## B. Interim Superintendent's Report - Mr. Anthony Riscica

## C. Enrollment as of November 20, 2019

PreK-8	322
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	15
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	0
Home Instruction	0
School Choice	5

**D. Business Administrator’s Report - Jayson Gutierrez**

**E. Oral Communication**

**F. Information and Questions from Board Members**

**IX. Future Meeting and Important Dates**

December 11, 2019	Public Business Meeting	6:30 p.m.
January 2, 2020	Reorganization Meeting	7:00 p.m.

**X. Executive Session**

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, to discuss the following matters:

- Personnel
- Contracts
- Student
- HIB

WHEREAS, the said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss \_\_\_\_\_
2. The matter discussed will be made public when confidentiality is no longer required.

**XI. Adjournment**